

**MADRAS CHRISTIAN COLLEGE (Autonomous), CHENNAI – 600 059**

**INTERNAL QUALITY ASSURANCE CELL (MCC-IQAC)**

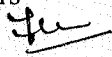
**MINUTES OF MEETING III – Q3 (December 2020 to February 2021)**

The Third Online Zoom meeting of IQAC – Q3 (*December 2020 to February 2021*) for the Academic Year 2020 – 2021 was conducted on January 20, 2021 (Wednesday).

**Agenda**

1. Opening Prayer
2. NIRF Submission Update
3. 3<sup>rd</sup> National Water Award
4. New Initiatives / Programmes of the College
  - a. Innovation Park
  - b. Ideation Club
  - c. Upskilling programme for Non-teaching Staff
5. Approval of Skill-based Courses by NSQF
6. Any other Matter (DST, MCCRC)
7. Closing Prayer

**Members**

1. Dr. P. Wilson, Principal
2. Mr. Cyrus Kallapurackal, Bursar
3. Mr. P.W.C. Davidar, I.A.S.(Retd.)
4. Dr. D. Roop Singh, Director, SFS
5. Dr. S. Ravi Shankar, Controller of Examinations i/c
6. Dr. T. Robinson, Dean, Research & Development
7. Dr. (Mrs.) Thomas Rosy
8. Dr. James Kurian, Dean of Humanities
9. Dr. (Mrs.) Joyce Sudandara Priya, Dean of Sciences
10. Dr. B. Prince Solomon, Dean of Student Affairs
11. Dr. Florence John, Dean of Women Students 
12. Dr. (Mrs.) Miriam Samuel, HOD of Social Work (Aided)
13. Mrs. Miriam Kalpana Simon, Asst. prof, Dept. of Statistics
14. Mrs. G. Johanna Johnsani Rani, IQAC Coordinator
15. Dr. Amirthavalli, Assistant Prof. Dept. of Chemistry
16. Dr. Ashik Bonofer, Assistant Professor, Dept. of Political Science
17. Dr. Tabitha Durai, Assistant Professor, Department of Commerce
18. Dr. Ananthi Rachel Livingstone, Assistant Professor, Dept. of Zoology
19. Dr. Selvakumari, Assistant Professor, Dept. of Physics
20. Dr. Vijay Solomon, Assistant Professor, Dept. of Chemistry
21. Dr. Padmamala, Assistant Professor, Dept. of Computer Applications

The meeting started with Opening prayer by the Principal Dr. P. Wilson.

## **NIRF 2021 Submission Status Report by the IQAC Coordinator**

NIRF 2020 Data is being compiled for upload and the task would be completed by February 19, 2021.

### **3<sup>rd</sup> National Water Award**

The advertisement for the 3<sup>rd</sup> National Water Award was published on January 7, 2021. The Principal encouraged that IQAC to gather data on water conservation initiatives by Madras Christian College and apply for the same.

### **New Initiatives of the College**

The Principal made a remark that the initiatives of the College through the Departments and various Units must be in congruence with the 7 NAAC Criteria and other ranking bodies. Based on these, the following new proposals have been ideated by the Administrators of the College under the guidance and efforts of the Principal Dr. P. Wilson.

#### **a. Innovation Park**

The Principal informed the members that a proposal to establish an “*Innovation Park*” on Campus was presented to the Board and seek for grants towards this futuristic dream to put the College in the Research map of the Country on par with High-ranked institutions. He said the realization of this project would make Madras Christian College, the first Liberal Arts and Science College with such a large scale, facility.

#### **b. Ideation Club**

As discussed, and proposed in the earlier IQAC meeting, the Ideation Club was formed and inaugurated on 29<sup>th</sup> Jan 2021. Mr. Steven Manuels, Talent Manager, Ford delivered the inaugural address.

Dr. P. Hanumantha Rao reported on the proposal to conduct “*MCC Innovation Contest 2020-21*” by the Ideation Club on 1<sup>st</sup> of February 2021 and announce the result of the content by the end of March 2021.

#### **c. Proposal for Upskilling Programme for Non-teaching staff**

The Principal Dr. P. Wilson proposed that an upskilling programme for the Non-teaching staff of the College be conducted under the auspices of the Centre for Women Studies by Dr. Anne Thomas. It was decided to have sessions on IT, Communication, Inter-personal and Office-admin skills to boost the confidence and elevate the skills of the Non-teaching staff in terms of technology and the requirements for Online administrative support.

### **Approval of Skill-based Courses by NSQF**

Dr. Robinson informed the members that MCC was granted approval to run the following new programmes / courses under National Skills Qualifications Framework (NSQF) during the academic session 2020 – 2021 and the approved courses are tabulated below:

<b>Programme</b>	<b>Trade/Course</b>
Certificate course	English for Novice Nurses
Certificate course	Media and Entertainment/Theatre
Certificate course	Handicrafts / Scientific Glass Blowing
Certificate course	IT/ ITes /Digital Governance
Diploma course	Media and Entertainment/Political Journalism
Certificate course	Food Processing/Food Safety and Management
Diploma course	Healthcare / Communicable Diseases and Management

The Principal designated the Follow-up work to Dr. James Kurian, Dean of Humanities and the IQAC Coordinator.

After follow-up meetings and discussions on feasibility of conducting the courses, it was decided that a new course on “Digital Governance” could be created and offered students. Further it was proposed that training approved by National Skill Development Corporation would be conducted from April 15, 2021 to June 2021 and theory classes would be offered from July 2021 – October 2021.

#### **Any other Matter**

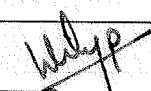


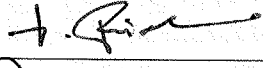
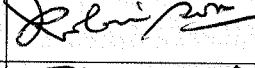
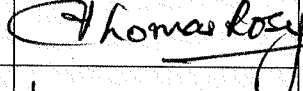
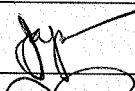
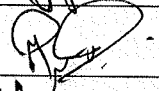
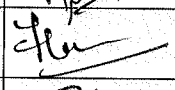
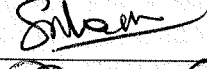
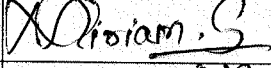
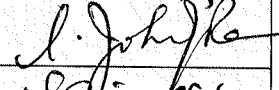
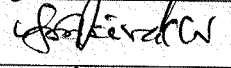
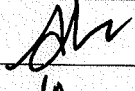
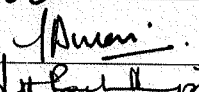
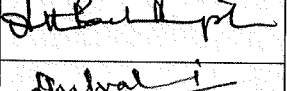
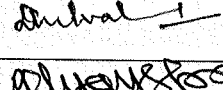
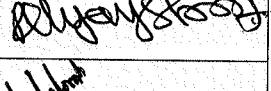
#### **MCCRC Meeting**

Dr. Vijay Solomon reported on the meetings conducted by the MCCRC from December 2020 to February 2021.

<b>Meeting Number</b>	<b>Date</b>	<b>Topic</b>	<b>Speaker</b>	<b>Nature of Speaker</b>	<b>Number of participants</b>
1	04.12.2020	Introduction to CSR Act	B. Logeswari, Secretary, ZOHO group	Outside Expert	29
2	09.12.2020	Extended Learning in Experimental Microbiology during the Covid pandemic from the confines of One's Home	Sushant Vasudevan & Sikhinam Hudson Taylor	Students	35

The meeting ended with prayer by Dr. (Mrs.) Thomas Rosy, Dean of International Programmes.

**Members Present in the IQAC Meeting on January 20, 2021**

S. No.	Name	Signature
1	Dr. P. Wilson, Principal & Secretary	
2	Mr. Cyrus Kallapurackal, Bursar	
3	Mr. P.W.C. Davidar, I.A.S.(Retd.)	
4	Dr. D. Roop Singh, Director, SFS	Leave of Absence
5	Dr. S, Ravi Shankar, Controller of Examinations i/c	
6	Dr. T. Robinson, Dean, Research & Development	
7	Dr. (Mrs.) Thomas Rosy, Dean, International Programmes	
8	Dr. James Kurien, Dean of Humanities	Leave of Absence
9	Dr. (Mrs.) Joyce Sudandara Priya, Dean of Sciences	
10	Dr. B. Prince Solomon, Dean of Student Affairs	
11	Dr. Florence John, Dean of Women Students	
12	Dr. (Mrs.) Miriam Samuel, HOD of Social Work (Aided)	
13	Mrs. Miriam Kalpana Simon, Asst. prof, Dept. of Statistics	
15	Mrs. G. Johanna Johnsi Rani, IQAC Coordinator	
16	Dr. Amirthavalli, Asst. Prof. Dept. of Chemistry	
17	Dr. Ashik Bonofer, Assistant Prof., Dept. of Political Sc.	
18	Dr. Tabitha Durai, Asst. Prof., Dept. of Commerce (Aided)	
19	Dr. Ananthi Rachel Livingstone, Asst. Prof., Dept. of Zoology	
20	Dr. Selvakumari, Asst. Professor, Dept. of Physics	
21	Dr. Vijay Solomon, Asst. Professor, Dept. of Chemistry	
22	Dr. Padmamala, Asst. Professor, Dept. of Comp. Applns.	