

**MADRAS CHRISTIAN COLLEGE (Autonomous), CHENNAI – 600 059**

**INTERNAL QUALITY ASSURANCE CELL (MCC-IQAC)**

**MINUTES OF MEETING I - AUGUST 3, 2020**

The first meeting of the IQAC for Q1 (*June 2020 to August 2020*) was conducted through Zoom platform on August 3, 2020 (Monday).

**Agenda**

1. Opening Prayer
2. Initial Remarks by the Principal
3. IQAC initiatives for 2020- 2021
4. NIRF 2021 Submission
5. AQAR Submissions (2018 – 2019, 2019- 2020)
6. Research Initiatives
7. Any other matter
8. Closing Prayer

The meeting started with Opening prayer by the Principal Dr. P. Wilson.

**Members**

1. Dr. P. Wilson, Principal & Secretary
2. Mr. Cyrus Kallapurackal, Bursar
3. Mr. P.W.C. Davidar, I.A.S.(Retd.)
4. Dr. D. Roop Singh, Director, SFS
5. Dr. S, Ravi Shankar, Controller of Examinations i/c
6. Dr. T. Robinson, Dean, Research & Development
7. Dr. (Mrs.) Thomas Rosy, Dean, International Programmes
8. Dr. James Kurian, Dean of Humanities
9. Dr. Abraham Ebenezer Benjamin, Dean of Sciences
10. Dr. B. Prince Solomon, Dean of Student Affairs
11. Dr. Florence John, Dean of Women Students
12. Dr. (Mrs.) Miriam Samuel, HOD of Social Work (Aided)
13. Mrs. Miriam Kalpana Simon, Asst. prof, Dept. of Statistics
14. Mrs. G. Johanna Johnsi Rani, IQAC Coordinator
15. Mr. Cherian Raju, Estate Manager

**Initial Remarks by the Principal**

With words of appreciation for the previous IQAC Coordinator Dr. T. Robinson for his laudable efforts during NAAC visit (Cycle 3) and welcome to the new Coordinator Mrs. G. Johanna Johnsi Rani, the Principal shared his vision for the College and implementation of the same through the initiatives of the IQAC.

He emphasized that a “System” be created in every sphere of operation in both Administration and Academics in MCC and said that any initiative to this end by a Department / Unit /

Administrative Office would be supported to propel the Institution to higher levels of accomplishment.

He urged the IQAC not to focus on Accreditations / Ranking alone but conduct programmes and take measures to move towards excellence, which would automatically take the Institutions to higher ranks and Accreditation grades.

#### **IQAC Initiative for 2020-2021**

The pandemic situation and the requirements to handle classes online by the entire Faculty community was discussed. It was unanimously decided to conduct a Faculty Development Programme (FDP) on “E-Content Development”. The IQAC coordinator informed that Mr. Vimal Jerald of St. Joseph’s College (Autonomous), Trichy was contacted for the same, as suggested Dr. Selvakumari and the Modules of the FDP were discussed with him. It was decided that the FDP would be conducted within the second week of August in online mode.

The Principal emphasized the importance of Outcome-based Education and suggested that Dr. James, Associate Professor and IQAC Coordinator of Scott Christian College (Autonomous), Nagercoil be contacted by the IQAC Coordinator for the FDP on OBE. It was decided that the FDP on OBE would be conducted following FDP on E-Content Management.

#### **NIRF 2021 Submission**

The IQAC coordinator reported that the NIRF submission was due for the year and the data collected, compiled and uploaded within the deadline.

#### **AQAR Submission (2018 – 19, 2019 -2020)**

The IQAC Coordinator informed that the members that the AQAR has to be submitted for 2018 – 19 and 2019 – 2020 and in order to completion of the work on time a team with Criterion Heads, a core team and 2 Nodal officers per Department and Unit has been formed. The templates for the same would be prepared and the link be given in the College website for the Departments and Units to upload the data.

#### **Research Initiatives**

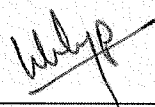


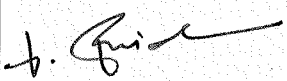
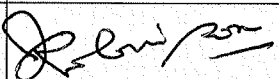
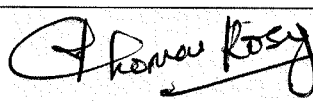
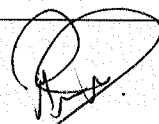
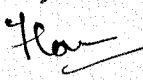
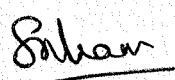
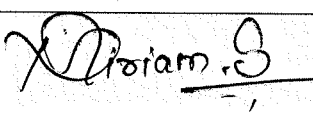
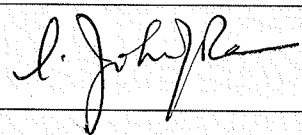
The Principal presented a short narration on the formation of MCCRC. The ideation to create awareness on research methodology and research metrics evolved on 12<sup>th</sup> May 2020, leading to the formation of Madras Christian College Research Colloquium (MCCRC), a formalized virtual Community Learning on the campus during the lockdown, for capacity building among faculty group.

#### **Any other matter**

The efforts taken by the College and the IQAC towards Academical excellence in sync with the mission of the College. They suggested that new initiatives be proposed in the future to place the Institution to the global map of Higher Education.

The meeting ended with prayer and benediction by the Bursar, Mr. Cyrus Kallapurackal.

**Members Present in the IQAC Meeting on August 3, 2020**

S. No.	Name	Signature
1	Dr. P. Wilson, Principal & Secretary	
2	Mr. Cyrus Kallapurackal, Bursar	
3	Mr. P.W.C. Davidar, I.A.S.(Retd.)	
4	Dr. D. Roop Singh, Director, SFS	Leave of Absence
5	Dr. S. Ravi Shankar, Controller of Examinations i/c	
6	Dr. T. Robinson, Dean, Research & Development	
7	Dr. (Mrs.) Thomas Rosy, Dean, International Programmes	
8	Dr. James Kurian, Dean of Humanities	Leave of Absence
9	Dr. (Mrs.) Abraham Benjamin Ebenezer, Dean of Sciences	Leave of Absence
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15	Mr. Cherian Raju, Estate Manager	Leave of Absence