

Madras Christian College (Autonomous)

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting held on 7 October 2023 in Council Room

Agenda:

Review and discussion on the Quantitative Metrics of Self-Study Report Manual
Dr. Mercy Puhspalatha, Member, MCC Board and Dr. Tensingh, Director, IQAC,
Karunya University.

The meeting commenced with an opening prayer by Dr. Ashik J Bonofer, Associate Coordinator of IQAC. Dr. P. Wilson, Principal, welcomed the external members, Dr Mercy Pushpalatha, Member, MCC Board of Directors (joined online), and Dr Tensingh, Director—Quality Assurance & Accreditation, Karunya Institute of Technology and Sciences, along with the internal members. He pointed out the importance of quantitative metrics, which are verified by NAAC based on the submitted evidence and additional information.

Each criterion team presented their quantitative metrics and the projected scores based on four years of data. These projected scores were compared with NAAC benchmarks, and the following suggestions and action plans were discussed to enhance data capture and improve scores:

- Academic events follow a June-May timeline; publications follow a January-December calendar year; Finance data follows a financial year April-March timeline.
- If geo-tagged photos of infrastructure from earlier years are unavailable, geo-tagged photos from the current year can be included, followed by earlier photos.
- Attendance for online events can be submitted with a list of participants duly signed by the Head of the Department/Unit.
- Sanctioned strength for SFS faculty, as approved by the BoM, is required.
- The best practices followed in the last five years for each criterion should be listed and elaborated; based on the outcome/impact, two can be selected and included in the SSR.

- Contents required in graphical format for the Principal and IQAC presentations during the peer-team visits were suggested.
- CO-PO attainment templates need to be finalised by the Controller of Examinations.
- All research publications of Madras Christian College should maintain a consistent affiliation format to facilitate the curation of the institution's publications by SCOPUS.
- IQAC should take measures to inform faculty and students about all matters related to NAAC expectations.

The meeting ended with a closing prayer by Dr. Jannet Venilla, Vice-Principal, SFS.



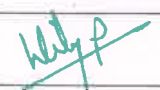

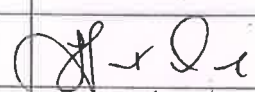
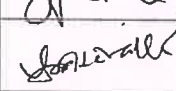
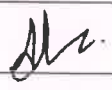


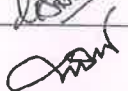
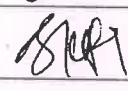
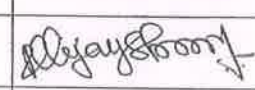

Signature of the Principal



PRINCIPAL
MADRAS CHRISTIAN COLLEGE
TAMBARAM.

MADRAS CHRISTIAN COLLEGE (AUTONOMOUS), CHENNAI – 600 059
 Reaccredited with 'A' Grade by NAAC, 2019
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Sub : Review of the status on the preparation of NAAC metrics
Venue : Council Room
Date : October 7, 2023 at 3.00 pm

S.No.	Name	Designation	Signature
1.	Dr. P. Wilson	Principal & Secretary	
2.	Dr. Mercy Pushpalatha	Board Member, MCC and Former Principal, Lady Doak College, Madurai	Joined online
3.	Dr. D. Tensing	Director- Quality Assurance & Accreditation, Karunya Institute of Technology & Sciences (Deemed University), Coimbatore	
4.	Prof. R. Sridhar	Vice-Principal Administration	Leave of Absence
5.	Dr. J. Jannet Vennila	Vice – Principal Self-Financed Stream	
6.	Dr. C. Amirthavalli	Coordinator, IQAC	
7.	Dr. Ashik J. Bonofer	Associate Coordinator, IQAC Head, Criterion - II	
8.	Dr. C. Annal Deva Priya Darshini	Associate Coordinator, IQAC Member, Criterion - I	c. Annal Deva Priya Darshini
9.	Dr. Obed Jackson. R	Associate Coordinator, IQAC Head, Criterion-V	
10.	Dr. E. Rajkumar	Team Member Criterion – I	Leave of Absence
11.	Mrs. G. Shimi	Team Member Criterion – I	
12.	Dr. Wilfred Prasanna	Team Member Criterion – II	
13.	Mr. Kiran Raghul Raj	Team Member Criterion – II	
14.	Dr. Samuel Jayakumar	Team Member Criterion – II	Leave of Absence
15.	Dr. R. Vijay Solomon	Head Criterion – III	
16.	Dr. B. Chinna Muthu	Team Member Criterion – III	Leave of Absence
17.	Dr. Milton Devadayavu	Team Member Criterion – III	Dr. Milton Devadayavu
18.	Dr. Daniel Abraham	Team Member Criterion – III	

S.No.	Name	Designation	Signature
19.	Dr. R. Padmamala	Head Criterion – IV	<i>R. Padmamala</i>
20.	Dr. Meera Rajeev Kumar	Team Member Criterion – IV	leave of Absence
21.	Dr. K. Subaniya Sarah	Team Member Criterion – IV	leave of Absence
22.	Dr. Josephine Dhivya	Team Member Criterion – IV	<i>J. Josephine Dhivya</i>
23.	Dr. Freny Joy	Team Member Criterion – V	leave of Absence
24.	Mr. John Jeba Jayasingh	Team Member Criterion – V	<i>J. Jeba Jayasingh</i>
25.	Mrs. L. Ancelin	Team Member Criterion – V	leave of Absence
26.	Dr. Fanny Grace S.	Team Member Criterion – V	<i>F. Grace S.</i>
27.	Dr. R. Vidya	Head Criterion – VI	<i>R. Vidya</i>
28.	Mr. Adarsh Vijay	Team Member Criterion – VI	<i>A. Vijay</i>
29.	Dr. Prathiba	Team Member Criterion – VI	<i>S. Prathiba</i>
30.	Dr. Abhishek	Team Member Criterion – VI	<i>A. Abhishek</i>
31.	Dr. Phebe	Head Criterion – VII	leave of Absence
32.	Dr. Bersia Grace	Team Member Criterion – VII	leave of Absence
33.	Prof. Gabriel Karthik K.	Team Member Criterion – VII	<i>G. Karthik K.</i>



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