



# Madras Christian College (Autonomous)

Tambaram East, Chennai - 600 059, India

UGC - College with Potential for Excellence. Reaccredited with 'A' Grade by NAAC

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## P. Wilson

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Principal & Secretary

### Action Taken Report of the IQAC meeting conducted on March 24, 2022

1. Regarding the syllabus revision raised in the meeting, the departments were also asked to provide the overall and individual course percentage of revision to the committee while presenting their syllabus revision at the pre-board.
2. The Institution permitted departments that requested to appoint Teaching Research Fellows to support academic activities. Two departments availed of this provision.
3. The IQAC, demonstrating its proactive approach, took the initiative to create a comprehensive proforma on Events. This was then shared with all the departments and units, acknowledging the significance of their contributions. The proforma, incorporating keywords from the NAAC template and the college's core principles, required the departments and units to map all their activities using these keywords.
4. The Dean of Research and Development, in their role as the responsible authority, was assigned the task of revising the Consultancy Policy to align with the contemporary college requirements. The revised policy was prepared and made available on the site, ensuring transparency and accessibility.
5. Dr. R. Venkatramanajum, Head of the Department of History, prepared a revised Template on the Mentor-Mentee system and circulated it to the departments for follow-up.

Principal