

**Memorandum of Understanding for
Academic and Scientific Cooperation
Between**

**The Regents of the University of Michigan, U S A
And
Madras Christian College, India**

Purpose

The purpose of this Memorandum of Understanding is to promote cooperation in education and scientific research between the Regents of the University of Michigan located in Ann Arbor, Michigan, United States of America, and, Madras Christian College, located in Chennai, Tamil Nadu, India.

Potential Collaborations

Through this Memorandum of Understanding, both parties affirm the value of international collaboration and agree to endeavor to promote the following activities:

- Joint research projects in fields of mutual interests;
- Exchange of academic publications and reports;
- Sharing of experiences in innovative teaching methods and course design;
- Organization of joint symposia, workshops and conferences;
- Opportunities for faculty development and exchange;
- Exchange of visiting research scholars; and,
- Exchange of students by mutual agreement.

Nothing in this Memorandum of Understanding shall be construed as creating any legal relationship or commitment between the parties. This Memorandum of Understanding places no financial obligations or supplementary funding commitments on either party. Activities will be defined through separate program agreements that detail the specific terms, conditions, and commitment of resources (financial or otherwise) required of each party.

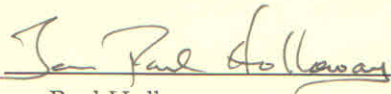
Terms of this Memorandum of Understanding

This Memorandum of Understanding will become effective upon the date of signature by both parties and shall remain valid for a period of five (5) years from the date of the last signature, with the understanding that it may be modified by the written mutual consent of both parties. Either

party may terminate this Memorandum of Understanding with advance written notice to the other of at least thirty (30) days.

This Memorandum of Understanding is completed in English and is hereby signed in two (2) copies with one (1) copy remaining in the possession of each party.

FOR THE REGENTS OF
THE UNIVERSITY OF MICHIGAN



James Paul Holloway
Arthur F. Thurnau Professor
Vice Provost for Global and Engaged Education

Dated: MAY 4, 2016

MADRAS CHRISTIAN COLLEGE



R.W. Alexander Jesudasan
Principal & Secretary
Madras Christian College

Dated: Feb. 09, 2016



Student and Faculty Exchange Agreement
Between
The Regents of the University of Michigan
On behalf of its School of Social Work
And
Madras Christian College

The Regents of the University of Michigan, a Michigan Constitutional corporation, on behalf of its School of Social Work ("U-M"), located in Ann Arbor, Michigan, United States of America, and Madras Christian College ("MCC"), located in Tambaram, Chennai, Tamil Nadu, India, desiring to expand scholarly ties, facilitate academic cooperation, and promote mutual understanding, have agreed to establish mutually beneficial exchange relationships. This Student and Faculty Exchange Agreement ("Agreement") provides a general framework for the exchange of students and/or faculty members of the Parties. For the purposes of this Agreement, "Home Institution" refers to the institution where a faculty member is employed or a student is registered full-time in a degree program and from where s/he is expected to graduate. "Host Institution" refers to the institution that receives an exchange faculty member and/or student for a limited period of time to teach or pursue study or research.

SECTION I

GENERAL PROVISIONS FOR EXCHANGES BETWEEN THE PARTIES

- A. Faculty Exchanges: Faculty exchanges may take place on a one-for-one basis for either a semester or an academic year. Approval of both Parties will be required for all faculty exchanges. Faculty will teach in the language of the Host Institution. Teaching loads will be determined by the Host Institution. Visiting faculty will be paid by their Home Institution.
- B. Student Exchanges: All students shall be bona fide students of the Home Institution and be engaged in a degree-oriented course of study at the undergraduate level. No degree will be conferred on the exchange students by the Host Institution. Students must return to the Home Institution for at least one (1) semester to complete their degree programs. In general, students will be expected to undertake a full load of courses at the Host institution at a level equivalent to their level at their Home Institution, and will receive credit at their Home Institution for a full course load, contingent upon satisfactory performance in all courses. Transcripts and/or evaluations of student work will be forwarded from the Host Institution to the Home Institution as soon as practicable after a student's completion of their exchange period.
- C. Exchange Officers; Review. All matters pertaining to the exchange program created by this Agreement shall be administered by The School of Social Work Office of Global Activities

as the Exchange Officer for U-M, and by The Dean of International Programmes, Madras Christian College as Exchange Officer for MCC. Each Exchange Officer is responsible to regularly review the exchange program created under this Agreement to assess the desirability and feasibility of continuing the relationship between the Parties under the present terms.

- D. Balance. The number of students to be exchanged will be agreed upon by the Parties from year-to-year with the goal of having an equal number of students being exchanged within the Agreement period. If an imbalance exists the parties will seek a mutually-acceptable way to adjust for this imbalance.
- E. Selection of Participants. Prospective students and/or faculty members will be recommended for the exchange program by their Home Institution. The Parties will endeavor to give each other at least six (6) months' notice of their participating students and/or faculty members. Students and/or faculty members must provide the Exchange Officer of the Host Institution with information on their educational background, interests, and Workplan (see Section G, below). Each Party reserves the right to require student exchange candidates to complete standard admission forms/applications and provide any other necessary documents. Each Host Institution shall provide assistance with enrollment and information on courses of study. This Agreement does not guarantee MCC students acceptance into U-M; MCC students will be considered for admission on an equal basis with all other applicants provided that they meet the prerequisites and requirements for admission to U-M. U-M reserves the right of final approval on the admission of a MCC student.
- F. Workplans. To be eligible to participate in exchanges under this Agreement, all student and/or faculty member candidates must present a plan for their proposed period in residence at the Host Institution ("Workplans"). Workplans may include programs of study, instruction, research, observation, or such other projects as the Parties shall agree upon. Workplans should include information on the candidate's background interests, training, and language capabilities, and must be in form and substance satisfactory to the Host Institution.
- G. Language Ability. Students and/or faculty members must possess language ability necessary to fulfill their Workplan. Because English is the language of instruction at MCC, students hosted by the U-M will not be required to take the TOEFL (Test of English as a Foreign Language) or the IELTS (International English Language Testing System).
- H. Visa/Immigration Requirements. Visiting students and/or faculty members are responsible for complying with all visa/immigration requirements, laws, and regulations of the host country, including obtaining and maintaining the appropriate visa and/or permits needed for participation in the exchange program during the entire term of the exchange program. Students and/or faculty members hosted by U-M will be issued the necessary immigration

documents by the University of Michigan to obtain the appropriate visa. The Host Institution shall bear no responsibility for those visiting students and/or faculty members who fail to obtain and maintain any visas and/or permits or who fail to comply with the visa/immigration requirements, laws, and regulations of the host country. Each visiting student and/or faculty member must keep the Host Institution informed of any changes in his/her immigration status.

- I. Tuition and Fees. Each participating student will pay any tuition or other fees at their Home Institution and shall not be assessed additional tuition or fees by the Host Institution.
- J. Medical Costs. The Host Institution will assume no obligations for payment of medical insurance and medical or dental treatment costs of visiting exchange participants. Exchange participants will be required to carry adequate international health insurance and provide proof to the Host Institution that their insurance will cover the costs of health care during the period of exchange. If necessary, the Host Institution will assist in obtaining appropriate insurance, but such assistance does not include financial assistance. MCC exchange participants who enter the U.S. on immigration documents issued by the University of Michigan will be required to have insurance that meets the specific standards described at <http://internationalcenter.umich.edu/healthins/waiver.html#standards> or to purchase the University of Michigan's health insurance plan for international students and scholars. Enrolled MCC students hosted by U-M shall be entitled to use the University of Michigan Health Service on the same terms as domestic University of Michigan students. Other MCC exchange participants may be entitled to use the University Health Service on a fee for service basis. Fees charged may be covered by health insurance.
- K. Travel and Transportation. Travel and transportation (domestic and international) costs are not included as part of the exchange program and are to be borne by the individual participating students and/or faculty members.
- L. Local Costs/Expenses; Accommodations. Local costs, such as accommodations, meals, textbooks, course materials, and other personal expenses in connection with this Agreement shall be the responsibility of each individual student and/or faculty member. Neither Party shall be responsible for such expenses. The Host Institution will assist visiting students and/or faculty members in obtaining accommodations to the extent feasible.
- M. Rules and Regulations. Each participating student and/or faculty member will be required to comply with the laws of the host country as well as the rules and regulations and of the Host Institution and their Home Institution. Any breach of Host Institution rules and regulations will be dealt with in accordance with the established policies and procedures of the Host Institution in consultation with the Home Institution.

- N. Information Sharing. To the extent permitted by law, the Parties agree to the timely sharing of any information relating to possible concerns, disciplinary or otherwise, that either Party may have, or of which either Party is aware, relating to a student and/or faculty member participating in an exchange pursuant to this Agreement. Each Party also agrees to provide timely responses to any reasonable specific requests for information that the other Party may make regarding a student and/or faculty member participating in an exchange pursuant to this Agreement.
- O. Withdrawal. The Host Institution shall have the right to require a participating student or faculty member to withdraw from the exchange program and Host Institution at any time if the student or faculty member's work or behavior has clearly not met the requirements of the Host Institution. This right will not be exercised without the Host Institution's prior consultation with the Home Institution.
- P. Education Records. The parties acknowledge and agree that U-M is subject to—and many student records and other personally identifiable information regarding students (“Education Records”) are protected by—the U.S. Family Educational Rights and Privacy Act (“FERPA”) and its implementing regulations. The parties further acknowledge and agree that U-M will comply with all applicable statutes, rules, and regulations respecting the maintenance of and release of information from such Education Records. MCC agrees it will not release information contained in these Education Records and reports, but shall instead refer all requests for information respecting such Education Records to U-M.

SECTION II MISCELLANEOUS

- A. Intellectual Property. The Parties agree that participating students and/or faculty hosted at the University of Michigan shall be responsible for complying with intellectual property, privacy, and export laws and regulations of the United States and the State of Michigan.
- B. Non-Discrimination. Both Parties subscribe to a policy of equal opportunity and do not discriminate on the basis of gender, age, race, ethnicity, national origin, or religion. Both Parties shall abide by these principles in the administration of this Agreement, and neither Party shall impose criteria for exchange of students and/or faculty that would violate the principles of non-discrimination. In addition, U-M does not discriminate on the basis of sexual orientation (including gender identity and gender expression) in accordance with the policies of the University of Michigan.
- C. Financial Obligations; Limitation of Resources Committed. Neither Party shall assume any financial obligations under this Agreement except as specifically provided for. This Agreement does not create an obligation for either Party to provide resources necessary to

carry out any part of this Agreement except as approved of the Party responsible for providing those resources.

- D. Amendment/Modification. No amendment or modification to this Agreement, including any amendment or modification of this paragraph, shall be effective unless in writing and signed by both Parties.
- E. Term and Termination. This Agreement will be in effect as of the date of last signature by the Parties for a period of five (5) years. Either Party may terminate this Agreement at the conclusion of the current academic year or other mutually agreed upon date by providing at least thirty (30) days written notice to the Exchange Officer of the non-terminating Party. In the event of termination, the Parties shall cooperate and use their reasonable best efforts to let current exchange students and/or faculty members complete their program already in progress.
- F. Notices. Any notices required to be given under this Exchange Agreement shall be directed and sent to:

UM: Attn: Laura Lein, Dean
School of Social Work
The University of Michigan
Ann Arbor, MI USA 48109-1106
Email: leinl@umich.edu
Phone: +734-764-5347
Fax: +734-764-9954

MCC: Attn: Dr.R.W. Alexander Jesudasan
Principal & Secretary
Madras Christian College
Tambaram East, Chennai – 600 059, India
Email: principal@mcc.edu.in, principalmcctam@gmail.com
Phone: +91-44-22390675
Fax: +91-44-22391669

- G. Use of Names, Marks, Logos. Each Party agrees it will not use the other Party's name(s), mark(s), or logo(s) in any advertising, promotional material, press release, publication, public announcement, or through other media written, oral, or otherwise, without the prior written consent of the other Party. Prior written consent will not be required for use of the other party's name in the context of factual or descriptive statements regarding the subject matter of this Agreement.

- H. Relationship of Parties. This Agreement does not create any agency, partnership, joint venture, or employment relationship between the parties.
- I. Non-Exclusive Agreement. This Agreement should not be construed as an exclusive contract and the Parties, at their option, may enter into similar agreements with other entities.
- J. Entire Agreement. This Agreement constitutes the entire agreement between the Parties regarding the subject matter. All prior discussions, agreements, and understandings between the Parties regarding the subject matter, whether oral or in writing, are hereby merged into this Agreement.

**THE REGENTS OF
THE UNIVERSITY OF MICHIGAN**

By: James Paul Holloway
James Paul Holloway
Arthur F. Thurnau Professor
Vice Provost for Global and Engaged Education

Dated: May 4, 2016

MADRAS CHRISTIAN COLLEGE

By: Dr. R.W. Alexander Jesudasan
Dr. R.W. Alexander Jesudasan
Principal & Secretary
Madras Christian College, Chennai, India

Dated: 09 April 2016

THE UNIVERSITY OF MICHIGAN
SCHOOL OF SOCIAL WORK

By: Laura Lein
Laura Lein
Dean & Katherine Reebel Collegiate Professor of
Social Work & Anthropology

Dated: April 28, 2016

