



MADRAS CHRISTIAN COLLEGE

Partnership Agreement

between

LeTourneau University, U.S.A. and Madras Christian College, India

I. Preamble

Madras Christian College was originally founded on the philosophies of Openness, Sharing, and Service. Sharing in this desire to not only educate and train students, but also to instil lasting virtues, LeTourneau University wishes to carry out their mission of "Every Workplace, Every Nation" by extending this partnership agreement to Madras Christian College.

The Parties to this agreement are:

LeTourneau University, U.S.A. and Madras Christian College, India.

LeTourneau University, U.S.A. (LETU) and Madras Christian College hereby agree to cooperate in the areas identified below to develop mutually beneficial projects in a spirit of long-term cooperation and friendship.

It is further agreed that as each specific program (project) is developed, a separate agreement between both entities will be generated to cover the details of the project, including aims, objectives, responsibilities, financial aspects, quality assurance aspects and all other relevant matters.

II. Description of Program(s)

This Partnership Agreement relates to the following areas of potential program collaboration:

1. Faculty Exchange/ Visiting Faculty

By mutual consent, the parties may invite prominent professors and experts from each university to lecture in the other.

2. Special Non-Credit Program

Students from Madras Christian College will be granted permission to participate in LETU's short-term language and cultural programs.

Students from LETU will be granted permission to participate in Madras Christian College's short-term language and cultural programs.

3. Student Exchange

LETU and Madras Christian College agree to exchange students and to maintain the overall responsibility for coordination of exchange programs (see Appendix A).

III. Terms Modification, Renewal, Termination of Agreement

III.I Each individual project will be subject to the final approval of the appropriate authorities in each of the participating organizations, and each party is responsible for ensuring that any internal procedures are satisfactorily completed, and any necessary authority is gained before proceeding with the implementation of an agreed upon project. Any specific provision of a project of cooperation involving expenditures by either party will depend on further written provisions between the parties.

III.II This Partnership Agreement shall be in effect from the date of its signing and be valid for the duration of three (3) years from that date and will be automatically renewed on an annual basis thereafter, unless terminated or replaced with a new Partnership Agreement. Amendments to this Partnership Agreement can only be written by mutual consent of the two parties. If a mutual agreement cannot be reached regarding an amendment to this Partnership Agreement, either institution may withdraw from the agreement and the agreement will be terminated. This Partnership Agreement may be terminated by either party by written notice at least six (6) months in advance. In case the Partnership Agreement ceases to be in effect, any participating candidates will be granted the right to complete their current program with the host institution.

IV. Legal Considerations/ Statements

IV.I Both parties agree not to disclose information provided by the other party clearly marked as confidential information and any information derived from such confidential information.

IV.II LeTourneau University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associates, baccalaureate, and masters level degrees. Madras Christian College is not accredited by the Commission on Colleges and the accreditation of LeTourneau University does not extend to or include Madras Christian College or its students. Although LETU accepts certain course work in transfer toward a credential from Madras Christian College or collaborates in other ways for generation of course credits or program credentials, other colleges and universities may or may not accept this work in transfer, even if it appears on a transcript from LeTourneau University. This decision is made by the institution subsequently considering the possibility of accepting such credits.

IV.III Nothing in the Agreement shall be construed by one Partner Institution as an indemnification of the other for liabilities of a party or third persons for property loss or damage or death or personal injury arising out of the performance of this Agreement. Any liabilities or claims for property loss or death or personal injury by a Partner Institution or its agents, employees, contractors or assigns or by third persons, arising out of and during this agreement, shall be determined according to applicable law.

IV.IV Both parties agree that this Partnership Agreement will be governed by the laws of the state of Texas.

V. Signatories

Having discussed the desirability and feasibility of a collaborative relationship designed to strengthen the collaboration between the two institutions as set forth in this Partnership Agreement both institutions hereunto provide their signatures as witness to their consent. The agreement will come into effect on the day when the last signature is affixed unto it.

LeTourneau University

2100 S. Mobberly Ave.
Longview, Texas
United States of America
75602

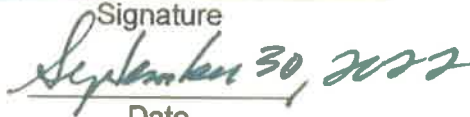
Signed on Behalf of LeTourneau
University

Name: Steven D. Mason, Ph.D.

Designation: President



Signature



Date

Madras Christian College

Tambaram East, Chennai 600 059
Tamil Nadu, India

Signed on Behalf of Madras Christian
College

Name: Paul Wilson, Ph.D.

Designation: Principal & Secretary



Signature



Date



Appendix A

Student Exchange Agreement

LeTourneau University welcomes students from Madras Christian College to study on the Longview, Texas campus and encourages LeTourneau University students to study at Madras Christian College. Both institutions desire to further the cause of higher education by entering into an agreement that will provide an exchange of students, faculty, and cultural ideas.

Students participating in the exchange program will be selected by their home institution. The host institution will accept the students selected by the home institution that meet the admissions requirements outlined in Appendix B, assuming that the selected students have been deemed academically capable and mature enough to deal with the challenges of an exchange experience.

Records of the student's academic performance will be sent directly to the home institution by the Liaison Officer. It will be the responsibility of the home institution to determine how many credit units the student may actually receive for courses taken at the other institution prior to his or her departure. This pre-approval will be the result of collaboration between the liaison officers of both institutions.

LeTourneau University agrees to the following guidelines for receiving Madras Christian College students and for sending LeTourneau University students to study at Madras Christian College.

For Madras Christian College students attending LeTourneau University:

1. Admissions Criteria for Undergraduates (Traditional)
 - a. See Appendix B
 - b. Each institution agrees to exchange with the other party up to eight (8) full time students for one academic year. Alternatively, each institution may have sixteen (16) students each year with eight (8) each spending a single semester at each institution.
 - c. If a major/program of student is at capacity, a student may be denied the exchange.
 - d. The LeTourneau University Undergraduate Catalog will serve as the official document for all administrative processes and decisions.

2. Financial Responsibility

- a. Each exchange student will pay tuition charges to the home institution, and the students will simply exchange places. An unbalanced exchange of students is acceptable, but not ideal.
- b. Madras Christian College students attending LeTourneau University will be financially responsible for LeTourneau University room and board, books, and any other applicable/course fees associated with attendance. Madras Christian College students will be financially responsible for their travel to and from LeTourneau University in Longview, Texas and any other personal expenses, including any required medical costs, incurred during their attendance. Proof of medical coverage in the United States will be required and U.S. medical coverage is available for purchase prior to arrival on campus.

3. Academic Advisement

- a. LeTourneau University will provide communication with Madras Christian College students prior to arrival to communicate course availability and agree on course selection. Further, LeTourneau University will work with Madras Christian College in providing course descriptions for use in assessing transfer work from LeTourneau University to Madras Christian College.
- b. LeTourneau University will provide each Madras Christian College student an Academic Advisor who will serve the student during his/her study at LeTourneau University.
- c. LeTourneau University degree seeking students will be given course selection priority over exchange or non-degree seeking students. Therefore, certain preferred courses may not be available to Madras Christian College students.

4. International Student Advisor

- a. LeTourneau University will provide cultural, immigration, and social support to Madras Christian College students through interaction with an International Student Advisor.

5. Campus and Community Expectations

- a. Madras Christian College students attending LeTourneau University are expected to abide by the Student Handbook of LeTourneau University. Any disciplinary measure taken by the Office of Student Life at LeTourneau University will be communicated to the administration of Madras Christian College.
- b. Madras Christian College students participating in the exchange program are required to live on campus and purchase the meal plan.

Madras Christian College agrees to the following guidelines for receiving LeTourneau University students and for sending Madras Christian College students to study at LeTourneau University.

For LeTourneau University students attending Madras Christian College:

1. Each institution agrees to exchange with the other party up to eight (8) full time students for one academic year. Alternatively, each institution may have sixteen (16) students each year with eight (8) each spending a single semester at each institution.
2. Exchange students are subject to the same regulations governing admission to and performance in classes as pertain to students in the receiving institution.
3. Each student will pay tuition charges to the home institution, and the students will simply exchange places. An unbalanced exchange of students is acceptable, but not ideal.
4. Each student will pay room and board and other applicable/course fees to the host institution.
5. In order to ensure that the health of each participant will not interfere with his or her ability to participate in the program, a certificate of his or her health will be required as the responsibility of the individual student. Proof of health insurance must be provided before arrival at the receiving institution.
6. Students participating in the exchange program will be selected by their home institution. The host institution will accept the students selected by the home institution, assuming that the selected students have been deemed academically capable and mature enough to deal with the challenges of an exchange experience.
7. Records of the student's academic performance will be sent directly to the home institution by the Liaison Officer. It will be the responsibility of the home institution to determine how many credit units the student may actually receive for courses taken at the other institution prior to his or her departure. This pre-approval will be the result of collaboration between the liaison officers of both institutions.



Appendix B

LETU Undergraduate Admissions Requirements

LeTourneau University requires students from Madras Christian College to be in good academic standing and to meet the following English language requirement:

- MCC exchange students need to provide a proof of proficiency (short one page essay) and a simple certificate that they have studied in an English medium college. Please note that MCC exchange students are waived the TOEFL or IELTS requirement.

Additionally, students who wish to attend any degree program at LETU from Madras Christian College will be asked to do the following:

- Complete the Undergraduate Admissions Application.
- Send official English transcripts from Madras Christian College or any other post-secondary school attended (students must have a GPA over 2.0 on the 4.0 scale to be considered for admission).
- Submit two reference forms or letters.
- Provide proof of financial support in the form of a bank statement or other financial document.
- Complete the Immunization/Health record requirements after acceptance, but at least ten days prior to arrival at LETU.
- Send a copy of their passport picture page.

Note: All international students are required to take the LETU English language assessment test upon arrival at LETU. Students may be placed in up to 6 credits of English as a Second Language courses based on this test.