

1. Name - **R. KAVITHA**
2. Designation - **Assistant Professor (Oct 2008)**
3. Educational Qualification - **M.Sc., (NET)**
4. Courses taught at MCC – **B.Sc., & M.Sc., Chemistry**
5. **Administrative Experience, if any, in MCC –**
  - As Research Assistant helped the Department in the **DBT Star College program**-organizing Lab & Industrial visits in 2013-14
  - Active member of **SWASA** (Staff Wives and Women Staff Association, MCC)
  - **Staff advisor**, for women students in the department since 2014
  - **Staff in charge** for conducting CA Tests, framing timetable & allotment of invigilators
  - Staff In charge for Remedial Classes for academically poor students for 2 years
  - **Staff in Charge** for Conducting **NET Coaching classes** to M.Sc students from 2011-15
  - **As Returning Officer**, conducted elections in department & served as polling officer in College Union Society Elections, held in 2017
6. **Orientation and Refresher Courses Attended –**
  - Attended the **Orientation Course**, Batch-105, organized by the UGC-HRD Centre, during 01/02/2012 to 28/02/2012 and obtained Grade ‘A’
  - Attended the **Winter School-Refresher Course**, Batch VIII on ‘NanoSciences’ organized by the UGC-HRD Centre, University of Madras, during 08/11/2016 to 28/11/2016 and obtained Grade ‘A’
7. **Papers presented in National & International Seminars / Conferences**

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Participated in one International conference, one National conference & one National level workshop.

Attended three ‘one day workshops’ & six National seminars.

S.No	Name of the Seminar/Conference /Symposia. Workshop, etc.	Name of the Sponsoring Agency	Place and Date
1.	Participated in <b>Inter National Conference on ‘Frontiers in Chemical Sciences’</b>	-----	<b>Madras Christian College</b> , on 2 <sup>nd</sup> -4 <sup>th</sup> Oct 2008

2.	<b>Participated in the National Conference on ‘Surrogacy in India: Issues, Challenges and Implications’</b>	UBCHEA	<b>Madras Christian College, on Sep 08<sup>th</sup> &amp; 09<sup>th</sup> 2016</b>
3.	Participated in the <b>National Workshop on “ Preparation and Characterization of Nanomaterials (NWPCN-2011);</b>	<b>University of Madras</b>	<b>National Center for Nanoscience and Nanotechnology, The University of Madras, on 14<sup>th</sup> -16<sup>th</sup> March 2011</b>
4.	Participated in <b>One day Workshop on ‘Frontiers in Materials Science’</b>	<b>Royal Society of Chemistry, South India</b>	<b>RKM Vivekananda College, Chennai, on 11<sup>th</sup> Feb 2011</b>
5.	Participated in <b>‘SPSS Workshop’</b> for Teaching faculty	<b>Research &amp; Development Cell &amp; Dept. of Statistics, MCC</b>	<b>Madras Christian College, on 29<sup>th</sup> – 31<sup>st</sup> Aug 2013</b>
6.	Attended <b>one day Workshop on ‘Creative Waste Management’</b>	-----	<b>Asian Centre for Cross-Cultural Studies, Chennai, on 26<sup>th</sup> Sep 2013.</b>
7.	Attended <b>National Seminar on ‘Chemistry-Current Focus’</b>	<b>UGC</b>	<b>Madras Christian College, on 24<sup>th</sup> March 2010</b>
8.	Attended <b>National Seminar on ‘Chemistry &amp; Crime Detection-A Forensic Science Perspective’</b>	<b>BRNS-DAE &amp; TNSCST</b>	<b>Womens Christian College, Chennai, on 29<sup>th</sup> Jan 2011.</b>
9.	<b>Participated in National seminar on ‘Application of Chemistry in Medicine’</b>	<b>UGC</b>	<b>S.D.N.B. Vaishnav College for Women, Chennai, on 23<sup>rd</sup> Feb 2011.</b>
10.	Attended a <b>one day Seminar on ‘Methods &amp; means to develop Research in Colleges’</b>	-----	<b>Ethiraj College for women, Chennai. on 4<sup>th</sup></b>

			Aug 2015
11.	Participated in National seminar on 'Recent Analytical and Characterisation Techniques (RACT – 2017)	-----	Guru Nanak College, Chennai held on 4 <sup>th</sup> Jan 2017.
12.	Participated in the Faculty development Programme on "Spectroscopy"	-----	Womens Christian College on 17 <sup>th</sup> & 18 <sup>th</sup> Feb 2017.

### 8. Publications & Books Authored - Nil

#### 9. Resource Person in Conferences/Workshops etc. –

- Served as Member of the organizing committee of Two Day Lecture Workshop "Chemistry-Current Focus", sponsored by IASc, INSA, NASI & Dept. of Chemistry, MCC, Aug 2016

### 10. Recognition as Research Supervisor for M.Phil. and Ph.D. - Nil

#### 11. Other Distinctions -

1. 'Alumni Representative' in the Board of Studies, Department of Chemistry, The Ethiraj College for Women, Chennai since Jun 2015.
2. 'Life Member' of Association of Chemistry Teachers (LM No. 1624) Homi Bhabha Centre for Science Education, Tata Institute of Fundamental Research, Mumbai, India, since Jan 2015.
3. 'Life Member' of Society for Advancement of Chemical Sciences and Education, Indira Gandhi Centre for Atomic Research, Kalpakkam, since March 2017.
4. Member, Selection panel for appointment of contractual staff for KENDRIYA VIDHYALAYA Schools, since 2016

### 12. Recent Passport size photograph

