

**MADRAS CHRISTIAN COLLEGE  
(AUTONOMOUS)**

**Affiliated to University of Madras  
East Tambaram, Chennai - 600 059**



**CIVIL SERVICES FORUM  
offered by  
Institute for Administrative Services Coaching (IASC)**

**Course Structure for 1 Credit Under Part V- Extension Activities**  
*(For the UG students joining from the academic year 2025 - 2026 Onwards)*

The student must attend 120 hours of programme/ events/activities organized by CIVIL SERVICES FORUM, IASC in the I & II year of his/ her UG programme to obtain the one credit for the Part – V Extension Activities.

The student in the leadership role (optional) must attend 30 hours in the III year UG to obtain leadership certificate for Part – V Extension Activities.

## CIVIL SERVICES FORUM, IASC

The dream of entering civil services comes to fruition through dedicated efforts and the relentless pursuit of that dream. Early conditioning and preparation are “sine qua non” for successful cracking of civil services examination as attested by testimonials of successful candidates. Undergraduate programme is a crucial phase transition in the life of a student where he/she makes choices regarding career options. The proposal to set up ‘Civil Services Forum’ is a right step in assisting the aspirants in our college to realise their goal.

### **Course Coordinators:**

Coordinator, IASC

Associate Coordinator, IASC

Programme Monitor (Aided)

Programme Monitor (SFS)

**Student intake:** Maximum 50 students every academic year

### **Course Framework**

<b>Credits</b>	1	
<b>Hours</b>	Mandatory for credit– 120 hours during I & II year  Mandatory For Leadership Certificate – 30 hours during III year (120 hrs+30 hrs)	
<b>Category</b>	Part V	Extension Activities
<b>Years</b>	I & II year UG  III year UG – Leadership (optional)	
<b>Year of Implementation</b>	2025 – 2026 onwards	
<b>Course Objectives</b>	<ul style="list-style-type: none"><li>• To provide students an ecosystem to develop prospective civil servants.</li><li>• To provide a student-driven platform to hold discussions and update on current affairs and general studies on a weekly basis.</li><li>• To inculcate the habit of reading among aspirants and</li></ul>	

	train them to articulate their arguments in a coherent manner.	
<b>Course Outcome</b>	On successful completion of the course, the student will achieve GA3 and PO 8 of the UG programme outcomes	
<b>Year</b>	<b>Program/ Events/Activities/ Modules</b>	<b>Duration</b>
I	<ul style="list-style-type: none"> <li>• Orientation - Civil Services examination preparation</li> <li>• Newspaper Reading – Analysis of news articles</li> <li>• Discussions on Current Affairs</li> <li>• Sessions by Officers’ in Services</li> </ul>	60 hours
II <sup>+</sup>	<ul style="list-style-type: none"> <li>• Writing workshops for aspirants</li> <li>• Newspaper Reading – Analysis of news articles</li> <li>• Essay writing</li> <li>• Debate competitions</li> <li>• Community Engagement activities—volunteering for awareness campaigns, teach essential skills to underprivileged groups.</li> </ul>	60 hours
III*	<ul style="list-style-type: none"> <li>• Organising programmes as Student volunteer for IASC events</li> <li>• Overall management of the programmes</li> <li>• Report Writing</li> </ul>	30 hrs  (optional for getting leadership certificate)

+ all activities will be within the context of preparation for civil services

This framework ensures a thorough preparation of students moulding them gradually and inculcating leadership qualities in a student.

There is a comprehensive coverage and practical engagement of over 150 hours (mandatory 120 hrs & optional 30 hrs).

Upon completion of 120 hours within the stipulated period, the student will be awarded one credit and grade. It is mandatory to fulfil the required number of hours.