



# Madras Christian College (Autonomous)

Tambaram East, Chennai - 600 059, India

UGC - College with Potential for Excellence. Reaccredited with 'A' Grade by NAAC

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Principal & Secretary

**NIRF 2018, 10<sup>th</sup> RANKED COLLEGE IN INDIA**

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7<sup>th</sup> June 2018

Dear Graduannd,

The **17<sup>th</sup> Graduation Day** for the Academic year 2016-'17 (Period of completion of course-April 2017 & Nov 2017) for the **Self-Financed Stream** of Madras Christian College will be held on **Saturday, 7<sup>th</sup> July 2018, at 2.30 p.m. in the Anderson Hall, Madras Christian College with Shri R. Subramaniakumar, Managing Director & CEO, Indian Overseas Bank, as the Chief Guest who would deliver the Graduation Day Address and give away the prizes.**

It is my pleasure to invite you to this function at which you will receive your Degree Certificate. As this is a very solemn occasion, I would appreciate if you could kindly present yourself in a **formal dress**.

**Graduands who are desirous of attending the Graduation Day Function only, need to necessarily do an online registration at our website [www.mcc.edu.in](http://www.mcc.edu.in) from 20<sup>th</sup> to 30<sup>th</sup> June, 2018. If you have any difficulty in registering online, you may e-mail to [principal@mcc.edu.in](mailto:principal@mcc.edu.in) before 30<sup>th</sup> June, 2018.**

**APART FROM REGISTERING ONLINE, YOU ARE REQUIRED TO REPORT IN PERSON FOR REGISTRATION** at the Examination Gallery of the College between **12.30 p.m. and 3.30 p.m. on 6<sup>th</sup> July 2018 to sign the Graduation Day Register** and to collect your **entry and refreshment tokens, failing which you will not be awarded the Degree Certificate** in the Graduation Day function. **Registration Counter will be closed at 3.30 p.m. on 6<sup>th</sup> July and no entry to the venue of the Graduation Day function (Anderson Hall) would be permitted on the 7<sup>th</sup> July 2018 for those who fail to register on 6<sup>th</sup> July.** If you are a prize winner, you are also required to register at the Student Record's Office counter, on the same day. **Late comers may receive the Degree Certificate from the Principal at the end of the function and tea, in the Principal's Chamber.**

You are also required to pay a **sum of Rs. 100/-** at the Registration Counter on 6<sup>th</sup> July 2018 towards the cost of an elegant Degree Certificate file (Paid receipt to be shown at the time of Registration).

You are requested to kindly be seated in the Anderson Hall before 2.00 p.m. and leave the Hall only after the entire programme is over. Kindly maintain silence throughout the programme.

On the Graduation Day (7<sup>th</sup> July 2018) you are required to hire an academic robe for a sum of Rs.100/- with a refundable deposit of Rs.200/- (Total: Rs.300/-) from an authorized agent available on the campus (Examination Office) on that day between 12.00 noon and 2.00 p.m.

You are invited to join your Professors for Tea along with your Parent(s) after the function, in the College Quadrangle.

If you are **not in a position to attend the Graduation Day Function**, you can collect your Degree Certificate from the Principal's Office on any working day **after 20<sup>th</sup> July 2018**. You may also receive your Degree by Registered Post, if a written requisition is made by you **only**, to the **'Principal, Madras Christian College, Tambaram East, Chennai 600 059'** mentioning your name in capital letters, correct postal address, phone number, class and group, register number, month and year of course completion, with a Demand Draft for Rs.250/- drawn in favour of **'The Bursar, Madras Christian College'** payable at Chennai.

Looking forward to your being with us on this memorable occasion and with all good wishes,

Yours sincerely,

R.W. Alexander Jesudasan  
Principal

